



## **How to Send an Ask for Donations:**

There are two ways you can send out emails to ask for donations:

- 1) Do it through your own personal email account.
  - a. Log into your email account (eg. Yahoo, Gmail) and compose a new message.
    - i. You can either write your own message, or download and copy into your email our "Sample Donation Ask", found in the "Tips & Tools" section on the Welcome tab in your Canada Helps Manage my page.
  - b. Then log in to your Canada Helps account. Either click on "Fundraising Pages" and choose "Edit", or click on your name in the top right corner and in the drop down, choose "Edit My Page".
    - i. In your Manage my page, on the default Welcome tab, it will list the "short URL" to your personal fundraising page. Just click on "Copy" and then paste that into the email you want to send.
  
- 2) Do it through Canada Helps, in your account Manage my page.

Email, Facebook, Twitter, Google Plus, Pinterest:

  - a. Log in to your Canada Helps account. Either click on "Fundraising Pages" and choose "Edit", or click on your name in the top right corner and in the drop down, choose "Edit My Page".
  - b. On the main Welcome tab, you will see a section called "Share Across Your Network". Underneath, click on the button for the way you would like to share your fundraising page.